



**MINUTES OF THE MEETING OF THE TEMPORARY GOVERNING BOARD
OF GARSTON CE PRIMARY SCHOOL HELD AT 4.00^{PM} ON
MONDAY 5 FEBRUARY 2018 AT THE SCHOOL**

PRESENT

K Bayes – Chair
D Abel
R Harvey
Rev G Milford

S Knipe – Head Teacher
Cn G Almond
H Heard
K Desmond

ALSO PRESENT

D Tyms – Clerk

18/01 PUPIL COUNCIL

Action

Three Year 2 children narrated their own version of “Little Green Dinosaur”, which they had entitled “Little Black Gorilla” to governors. The aim of this project is to assist the children with their writing, present actions and helps with memory, expressions and intimations.

18/02 WELCOME AND OPENING PRAYER

The chair welcomed all in attendance. RH led on the opening prayer

18/03 APOLOGIES FOR ABSENCE

M Power & J Nichols had forwarded their apologies

18/04 NOTICE OF ANY OTHER BUSINESS

None

18/05 DECLARATION OF INTERESTS

None

18/06 MINUTES OF PREVIOUS MEETING ON 27 NOVEMBER 2017

a) Accuracy

Minutes agreed as accurate record of the meeting

b) Matters Arising

Minute 17/87f – SK had sent the responses to governors. She will resend this as some governors did not seem to have received it

18/07 HEAD TEACHERS REPORT REVIEW

SK had circulated a copy of the report to governors on advance of the meeting. **Governors Challenges** and responses are as follows:

GC1 – How did messy maths go?

- It was well attended by parents and went really well

GC2 – What does operation encompass mean?

- This is when school receive a call from the police with regards to domestic disturbances

GC3 – Can you advise what the standards abbreviations mean?

- GLD Good Level of Development
- PSE Personal, Social and Emotional
- PD Physical Development
- SSM Shapes, Space and Measures
- UW Understanding Word
- EAD Expression, Art and Design
- CL Communication and Language

For a child to get GLD they must have achieved CL, PSE, PD, R, W, M

Further Action – SK will collate an abbreviation sheet for sk governors at future meetings

GC4 – Does this follow on from reception with the tracking?

- Yes

GC5 – What are the percentage columns referring to?

- Baseline and end of Autumn
- Aims to show impact
- We can amend provision to target areas for each child to improve

GC6 – What is the figure of 64% referring to?

- It is a school prediction.
- Last year we got 57%.
- National was 71%

GC7 – Can you explain what the 58 reported safeguarding incidents refer to?

- Staff have identified these. It helps us as a school to respond quicker. They are all then recorded on the school system with details of the actions taken

GC8 – Are the 4 child protection referrals normal for a school of this size?

- Yes

GC9 – Do governors record the training they have been on with school?

- Yes school have a file in the office for you to record the details
- Governors can send details to the Head Teacher
- GA stated he had been on a safeguarding course via another school he is involved with in Wigan
- SK had been on GDPR training with regards to new legislation that comes into effect from May

Further Action – Governors to forward all details of training they have attended to SK

*All
Governors*

GC10 – How do we find out what courses are available to attend?

- They are all listed on School Improvement Liverpool website

GC11 – Can you explain what the report refers to regarding less able bodied children no longer being held back?

- We are now able to identify and accelerate their attainment and learning a lot better than in the past
- I have spent half a day with each teacher to plot where all the children are, identify why they are at that level, then we look at what we can do to assist each child with interventions.
- At the same time we are also ensuring the accelerated learners are working at the same pace.
- We have class provision maps in place
- Those children colour coded in yellow are disadvantaged
- Those children with poor attendance, their names are in bold
- All of what we have in place assists SLT to challenge teachers on children's levels so as to make sure each child is recorded at the right level

GC12 – Are the staff positive at this new way of working?

- Yes, they are very positive

GC13 – Are you able to identify children from all levels, from the well able to the less able?

- Yes we are. We are now able to measure the levels more accurately

GC14 – How do you plan for the most able?

- Question teachers and their subject knowledge in different contexts.
- Look at the rationale behind the curriculum
- Create links between subjects

GC15 – Do we have an Arts Lead in the Trust?

- No, but we have one in the school
- We use Arts for drawing & we are looking to develop this in future to work across & in line with Church of England visions

SK confirmed she had attended the Church of England conference last week in London. The curriculum speech focused on being a Church School. A lady from 'talk first' also gave a speech on removing barriers

Further Action - SK to forward a copy of the speech to governors, which was entitled "Focus on whole child" SK

GC16 – As a governing body will we be able view what goes on in the classroom via the curriculum leader reports?

- Yes
- The subject leaders will complete a report for governors in summer and I will send you what the subject leaders are doing each term SK

GC17 – What is the daily mile?

- Children go out on to the yard and have a run round. It is still in its infancy. It is also done at St Silas
- We are also looking to introduce "Peer Massage" as part of the mindfulness project

SK outlined some of recent issues of parental concerns that have been raised that school have had to act on and support, for example, parents parking outside the school and concerns that school are organising too many events.

Also liaise with community police who support school with an initiative to advise parents about the dangers of getting involved with loan sharks. The police have been very supportive to the school

GC18 – Are the two children educated off site still on the school register?

- There are three children and they are on the register
- We have tried everything to engage with mum, but she is reluctant to work with us and won't adhere to the school plans
- Mum has put in writing to the school that the children will be home schooled

GC19 – What are school doing about social media and online bullying?

- It is in two aspects
- Computing curriculum written with IT specialist who supports schools.
- Done the e-safety strategy and risks. Use subject leader action plans to promote e-safety.
- PHSE scheme of work
- Children encouraged to tell an adult
- Identifying fake news
- Being a digital citizen from reception through to Year 6

- Run internet safety workshops for children and parents.
- Have filters on IT in school that highlights if inappropriate material searches take place
- Use google e-safety video

Further Action – SK will forward copies of e-safety used in school to governors and also recommended a course governors could attend on e-safety that is run by the local authority SK

The Chair congratulated and thanked SK for the Head Teacher report that clearly evidences how Early Years has taken off. The Chair also asked that the governors gratitude be expressed to St Silas for allowing Lottie to attend our school and support the Head Teacher

Pupil Premium Review

The number has increased to 104 children that are now able to access PP. This number totals 55% of the pupil population of the school. We have seen the increase in numbers following more discussion between staff and parents.

GC20 – Is there a system in place in school to catch all PP children?

- The onus is on the parents to apply
- We try to encourage the parents to do so, by outlining to them what school can spend the money on if they do apply
- Some parents see it as a stigma to put their hands up and show that they need help

GC21 – Has this been explained to parents?

- Yes we have done this at coffee mornings and inductions.
- To apply the parents have to do this at the one stop shop

18/08 PUPIL PREMIUM SPENDING

SK confirmed she is currently looking at how much school have been allocated and how it can be spent. She has a strategy to work towards for next year. The current focus in school is on teaching and learning

GC22 – Does the same apply to SEND review?

- Yes

GC23 – Have we only got one EHCP (Education Health Care Plan?)

- We have got three applications in. It is hard to get these approved in Liverpool and it is not uncommon to only have a small number in all schools across the city

18/09 LINK GOVERNORS

SK will allocate the roles of a link governor to each class. **Further Action.** SK

Times will be arranged for each governor to come into school to meet with SK and get a photograph done. Governors will then be given a specific link to an areas of the school. The following links were agreed:-

H Heard	Finance
K Bayes	Safeguarding and E-Safety
K Desmond	SEN and Pupil Premium
A Holland	Pupil Premium
G Almond	Admissions and Data
D Abel	Maths
R Harvey	RE, Cultural Gov. Links to Liverpool Partnership
G Milford	Literacy

All future agendas will have a slot for governors to report back on what they observed from a visit to the school.

All governors & SK agreed to the above suggestion and will all report back at the next meeting on their subject link area. **Further Action** All

GC24 – Can we agree at the next meeting for a format on reporting the school's finances to governors as we will need this in place if OFSTED come into school?

- We are still looking into this, given what we inherited after we took over the running of the school

18/10 SOCIAL MEDIA

Already discussed earlier in the agenda

18/11 RAINBOW TRUST UPDATE

SK confirmed this is good to go from 1 April 2018. We are currently working through the contracts. Staff have viewed the conversion to the Academy Trust positively and we are working well in partnership with St Silas and also St Gabriel's School in Huyton.

GC25 – How do you feel about the staff, are there any issues?

- There are only one or two, which I am looking into
- Overall staff have been very supportive, positive and focused

GC26 – I believe the nursery people wanted information as to why not taken one of their staff across to the trust?

- This issue is to be dealt with via a settlement agreement
- The FOI request has been dealt with
- The money the nursery owe school is being repaid on a monthly basis



18/12 ANY OTHER BUSINESS

SK is awaiting a copy of a document entitled “Ethos & Outcomes” from the conference she attended last week. Once it gets published and a copy is received it will be forwarded to all governors. **Further Action**

SK

It will be an agenda item at the next meeting

18/13 IMPACT OF MEETING

1. Agenda for future meetings. KB suggested governors check their emails as it seems some governors are not receiving emailed copies. SK can send them via post if necessary

18/14 DATE AND TIME OF NEXT MEETING

Monday 12 March 2018 at 4.00pm