

**MINUTES OF THE MEETING OF THE TEMPORARY GOVERNING BOARD
 OF GARSTON CE PRIMARY SCHOOL HELD
 AT 4:00^{PM} ON WEDNESDAY 23RD MAY 2018 AT THE SCHOOL**

Present:

K Bayes – Chair	S Knipe - Headteacher
D Abel	K Desmond
Cn G Almond	Rev G Milford
R Harvey	M Power
H Head	

Also present: J Richardson - Clerk

Items	Discussion	Action
18/15 Welcome and Opening Prayer	The Chair welcomed governors to the meeting. G Milford led the opening prayer.	
18/16 Pupil Council	Year 4 children shared some of their work with governors. Governors noted the exceptional use of vocabulary. A discussion ensued and SK explained to governors the work being done to close the vocabulary gap.	
18/17 Introductions and Apologies for Absence	The Chair welcomed M Power to the meeting. There were no apologies for absence.	
18/18 Notice of AOB	<ul style="list-style-type: none"> • Finance • Staffing • Engagement of Cultural Partnerships 	
18/19 Declaration of Interests	There were no declarations of interest for this meeting.	
18/20 Minutes of the previous meeting	The minutes of the meeting on 5 February 2018 were approved as a correct record and signed by the Chair.	
18/21 Accuracy of the Minutes and Matters Arising	Item 18/07 – SK to circulate abbreviation list to governors. Item 18/09 – A Holland was no longer a governor. Subject link areas to be reported at the next meeting. Item 18/12 – The Ethos & Outcomes document was shared with governors.	All
18/22 Head Teacher's Report Review	SK had circulated a copy of the report in advance of the meeting. The following points were highlighted: SEF update – The Challenge Partners Review had taken place. This was a peer review and led by Ofsted. The experience had been very positive and the team felt the SDP actions were robust. The team also agreed with the school's judgement of good for leadership and management. GC1 – Governors agreed that the peer review process had worked well and continuous challenge should be done regularly. GC2 – A governor asked for an update on the Standards of Attainment. <ul style="list-style-type: none"> - Lack of basic knowledge in previous years was still evident. - GLD had improved significantly. Chn attended forest school for one day per week which had been very successful. - A read write program would be introduced next year. 	

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	<p>GC3 – A governor asked about phonics and whole word teaching.</p> <ul style="list-style-type: none"> - The chn were taught both and was a focus for the school. <p>GC4 – A governor asked what had gone well.</p> <ul style="list-style-type: none"> - English teaching extremely positive, together with chn’s attitude, expectations and aspirations. <p>GC5 – A governor asked about the plans in place for the more able chn.</p> <ul style="list-style-type: none"> - SDP focused on 3 main areas of reading, writing and maths. Each area would be broken down further to show impact. The curriculum was also being re-written across the Trust to ensure it was broad and balanced. SK to prepare feedback for the FBG in September 2018. <p>GC6 – A governor asked if the curriculum focused on independent learning.</p> <ul style="list-style-type: none"> - The focus was on collaborative learning with school being the facilitator. A positive impact had also been seen on behaviour, independent learning and resilience. - One to one ipads were planned for Y6 chn next year to encourage independent learning. <p>GC7 – A governor asked if there was a program to help chn handle failure.</p> <ul style="list-style-type: none"> - A traffic light system was used to focus on objectives and chn were now used to getting red, green or yellow marks. <p>GC8 – A governor asked about the SATs club and whether it was well attended.</p> <ul style="list-style-type: none"> - The SATs club had been very well attended. <p>The Finance Committee had agreed to a new set of doors from a KS2 classroom to alleviate pressure during end of day dismissal. The cost of the doors would be £9K. Governors agreed to the work.</p> <p>The diocese had allocated school £89K to re-develop the KS1 toilets.</p> <p>Following the Safeguarding Audit, H Head was appointed as the Safeguarding Governor.</p>	SK
<p>18/23 Safeguarding Policy</p>	<p>SK summarised the key points:</p> <ul style="list-style-type: none"> - Part1 Keeping Children Safe in Education – update due September 2018. - Multi-academy trust to set up one Single Central Record for all schools. <p>Governors approved the Safeguarding Policy.</p>	
<p>18/24 Recycling</p>	<p>KD reported on recycling. The key points were:</p> <ul style="list-style-type: none"> - milk cartons were not environmentally friendly. SK explained the universal free milk offer provided the cartons. - School were looking at recycling as a whole and would look at alternative options to the milk cartons. - SK to raise at Head Teacher meetings. Y6/Pupil Council to draft letters to Local Authority, set up recycling warriors. 	SK
<p>18/25 Rainbow Trust Confirmation</p>	<p>KB confirmed school was now a member of the Rainbow Trust.</p>	

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18/26 Rainbow Composition of GB	KB confirmed school was now a member of the Rainbow Trust. The following documents were shared with governors: <ul style="list-style-type: none"> - The Scheme of Delegation - Structure of the Rainbow Structure - Management team contact details – SK to collate details for governors - Dave Cadwallader, Governor Services to attend the next meeting to update governors on the new structure. - SK to set up an election for two new parent governors. Governors considered any skill gaps. Governors were invited to send information to SK to be included in an overview letter. Clarification of number of governors, composition of MAT and terms of office to be clarified with Dave Cadwallader at the next meeting. 	SK KB SK All KB
18/27 Services in the school	RH reported as follows: <ul style="list-style-type: none"> - Local churches were looking to engage further with communities. - Bringing church worship into school was considered. Chn, parents and staff would be invited to worship at the end of the school day. Governors agreed to trial church worship in school. 	
18/28 AOB	<p>A) Finance HH reported on Finance as follows:</p> <ul style="list-style-type: none"> - finance reporting to be included on FGB meeting agenda. - SK to send a copy of the finance report to governors after half term. - SK to meet with HH to discuss finance structure. <p>B) Engagement of Cultural Partnerships KD reported on Engagement of Cultural Partnerships as follows:</p> <ul style="list-style-type: none"> - Garston and Speke schools to link further with city schools. SK confirmed school had linked with the storybarn and the music project. SK to pursue further links. <p><i>M Power left the meeting at 5:15pm</i></p> <div style="background-color: black; width: 100%; height: 150px; margin: 10px 0;"></div> <p>D) Governor funding KD reported on funding as follows:</p> <ul style="list-style-type: none"> - Grant monies from KD's work could be used for governor training. 	SK SK SK

Items	Discussion	Action
	[REDACTED]	SK
18/29 Date of next meeting	Tuesday 17 th July 2018	
	There being no other business the Chair of Governors thanked those present and closed the meeting at 5:40pm	