

# St Silas Primary School Local Governing Body (LGB) Meeting

## Rainbow Education Multi Academy Trust

<b>Date:</b>	<b>21<sup>st</sup> June 2018 (9.30pm) at St Silas School</b>	
<b>Present:</b>	Mr D Cadwallader – Chair Ms A Cornes Mrs G Donaldson - Headteacher Mrs R Mohammed Ms A Seaward	
<b>Apologies:</b>	Mrs K Henderson Mr J Nichols – Executive Head REMAT Mr A Toole Mr G White	
<b>In Attendance:</b>	Steve Travis – Clerk to Rainbow MAT	
<b><u>Items</u></b>	<b><u>Discussion</u></b>	<b><u>Actions</u></b>
<b>1. Consideration of Apologies for Absence</b>	<p>The Chair welcomed those present, especially the Head who was attending her first LGB meeting since returning from Maternity Leave.</p> <p>Apologies for absence were <b>received</b> and <b>accepted</b> from Katie Henderson, Jonathan Nichols, Andy Toole and Garry White.</p> <p>Mrs A Al-Awlaqi was not present. The Chair <b>agreed</b> to contact Mrs Al_Awlaqi to confirm if she wished to remain as an LGB member.</p> <p>The Chair reported that Katie Henderson and Andy Toole were unable to attend due to work commitments. Governors <b>noted</b> that Garry White had relocated (a 3hr drive away) and <b>agreed</b> that the school should explore how this might affect his ability to remain a member of the LGB.</p>	<p style="text-align: center;">DC</p> <p style="text-align: center;">LGB</p>
<b>2. Notice of any other business</b>	<p>The Head asked for one item to be considered:</p> <ul style="list-style-type: none"> <li>• Trip to Spain 2019</li> </ul> <p>Governors <b>agreed</b> to consider the item.</p> <p>No further items of other business were raised.</p>	
<b>3. Declarations of interest</b>	<p>The Chair invited Governors to declare:</p> <p>i) <u>Updates to Register of Interests</u></p> <p>It was <b>noted</b> that there were no new declarations.</p> <p>ii) <u>Declarations relevant to the agenda</u></p>	

	<p>No items were raised.</p> <p>There were no other declarations.</p>	
<p><b>4. Minutes of meeting 21.2.18 &amp; Matters Arising</b></p>	<p><u>Minutes</u></p> <p>The minutes of the Local Governing Body (LGB) meeting of 21<sup>st</sup> February 2018, distributed in advance with the meeting papers, were <b>agreed</b> as an accurate record and signed by the Chair at the end of the meeting.</p> <p><u>Matters Arising</u></p> <p>Page 2/ Item 4: Matters Arising – Governors discussed Link Governor roles at school and, after discussion, it was <b>agreed</b> that Alice Cornes would assume the role of EYFS Link Governors. The Head <b>agreed</b> to liaise with Emma Davin to confirm details of the role and responsibilities.</p> <p>Page 2/ Item 4: Matters Arising: Head of School Report – Mrs Henderson <b>proposed</b> that the school add the following categories to the school context section of the Headteacher Report.</p> <ul style="list-style-type: none"> <li>• Child Protection (CP)</li> <li>• Early Help Assessment Tool (EHAT)</li> <li>• Child in Need (CIN)</li> </ul> <p>The Head <b>confirmed</b> that the school held this data and that it would be added to future Headteacher Reports.</p> <p>All other items were <b>agreed</b> a completed or covered by the current agenda.</p>	<p>GD/AC/ED</p> <p>GD</p>
<p><b>5. School Improvement Update/ Headteachers Report</b></p>	<p>The Chair invited the Head to deliver her report, distributed in advance with the meeting papers.</p> <p>The Head took Governors through her report, referring specifically to the following items:</p> <p>The school had received the Gold Award for the Maths Quality Mark. Governors welcomed the excellent news.</p> <p>The new School Development Plan for 2018/2019 has been launched.</p> <p>The Head had recently completed her National Leader of Education qualification.</p> <p>The Head reported that REMAT had been asked by Liverpool City Council (LCC) to provide NLE support to a primary school following an assessment of the difficulties it faced. The following detail was reported:</p> <ul style="list-style-type: none"> <li>• REMAT had agreed to provide an NLE support programme until September 2018 on a chargeable basis</li> <li>• The Head (acting in her capacity as an NLE) was leading the support and spending approximately 50% of her time at the other school</li> <li>• Background to the school's position was explained &amp; current support arrangements were set out</li> <li>• A recent inadequate Ofsted inspection (20/21 March 2018) result was reported along with the key issues of concern/findings on behaviour, governance and teaching &amp; learning</li> </ul>	

	<ul style="list-style-type: none"> <li>The very recent/short notice departure of the Headteacher and interim cover arrangements were described which meant that the Head was now acting as Substantive Head at the other primary school</li> </ul> <p>The Chair <b>asked</b> if the arrangement would affect St Silas detrimentally. The Head described the current arrangements at St Silas which were using the skills and experiences of Steve Lawley and Richard Morris to ensure that standards were maintained. The Head reassured Governors that St Silas remained the priority within the arrangements and she then described how she was available at all times when at the other location. Governors <b>noted</b> the opportunities for REMAT staff to grow, learn and develop under such support arrangements.</p> <p>Alice Cornes <b>asked</b> how Richard Morris coped with the change of role and the Head explained the arrangements and described how Mr Morris was spending less time in class.</p> <p>The Head reported that the primary was now subject to an Academy Order and that further liaison with LCC had resulted in REMAT submitting an “expression of interest” letter to the RSC with a view to the school possibly converting to an academy and joining REMAT.</p> <p>It was <b>agreed</b> that further updates to staff, parents &amp; Governors would be provided as the situation develops.</p> <p>Ms Seaward reflected upon the recent positive and close collaboration with staff from the primary school who had visited St Silas. Governors <b>noted</b> the value of cross collaboration.</p> <p>The Chair <b>stated</b> that REMAT will only take further schools on if it is in the best interests of the Trust and described the “organic growth” of REMAT to date.</p> <p>Alice Cornes <b>asked</b> about curriculum changes at St Silas and the Head described the replacement of the Plan Bee curriculum model with a bespoke curriculum which linked to the national curriculum. It was <b>agreed</b> that examples would be presented at the next LGB meeting.</p> <p>Y6 had attended the Leavers Service at the Anglican Cathedral on 12<sup>th</sup> June.</p> <p>Visits from children’s authors this term including Abi Elphinstone and Jennifer Killick were described.</p> <p>86 children graduated from The Children’s University on 8<sup>th</sup> June.</p> <p>Mr A Cook (Regional Director for Ofsted) and Mrs J Bonenfant (Local Ofsted Director) had visited St Silas and the other schools within the MAT to discuss how REMAT works and had been highly impressed with what they saw.</p> <p>The School had also received a visit from the Secretary of State for Education, Damian Hinds who had been equally impressed by the findings of his visit.</p> <p>Over 100 children and their parents came back to school in the evening on 24<sup>th</sup> May to break the fast.</p> <p><u>Attainment, Data, Predictions &amp; Results</u> Y2 and Y6 children have completed their SATS and Y1 have completed the Phonics Screening Check. Ms Cornes <b>asked</b> for detail of the Phonics Screening check and the Head set out the predictions</p>	<p>GD</p> <p>GD</p>
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for a Good Level of Development and those reaching their predicted targets.

Ms Cornes **asked** about Yr2 results and the Head explained that the results were based on Spring Term data and would improve with the recently gathered Summer Term data capture results. The characteristics of the cohort were described by the Head.

Data on 2018 Predictions was **noted**:

Good Level of Development: 57%

Year 1 Phonics Screening Check: 64%

Y2 SATS

Reading 57% (10%), Maths 62% (7%), Writing 50%

Y6 SATS

Reading: 100% (36%), Maths 96% (48%), Writing 88% (24%)

Combined 88% (20%) Greater Depth

Mrs Mohammed **asked** when SATS results would be released and the Head confirmed that date to be 10.7.18.

Governors **noted** the “Spring Current Outcomes for Attainment” and the Head reported on the data for each cohort and pupil group (ie SEN, EAL etc) across the range of subjects.

Mrs Mohammed **asked** about new children joining the school and the Head reported on the new houses being built in the area and confirmed that she anticipated there would be enough capacity within the current 1.5 form entry per year for the next 2 years.

Mrs Mohammed **asked** about Yr 6 mobility and the Head provided detail of the makeup of the class and the length of attendance at school.

The Head reported that one child who had struggled with mental maths throughout school is now the world champion at Times Tables Rock Stars completing 120 multiplication questions in one minute. Governors **noted** the outstanding achievement.

Governors **noted** that 19,422 “comprehensions” had been completed during at home by Yr6 children at home using school iPads.

Governors discussed the use of school iPads and the Head described the significant development of one Yr6 pupil. The Head confirmed that more iPads would be purchased to provide one for each Yr5 child using Pupil Premium funding. Ms Cornes **asked** if it was acceptable to use Pupil Premium funding for this purpose and the Head confirmed this to be the case as long as the impact could be measured and expenditure recorded.

The Chair **asked** about the optimum age for children to start using iPads and the Head confirmed that children below Yr5 would not be given iPads to use.

Mrs Mohammed **asked** about loss of damage to iPads and the Head confirmed that one iPad had been lost during the year.

Pastoral

Governors **asked** about bullying and racist incidents. The Head referred to her report of the ongoing support being provided to a group of Year 6 girls. Governors **noted** the detail of the incidents included under Item 11 of the Headteacher Report.

Alice Cornes welcomed the 20 after school sports and craft activities provided by the school.

	<p>Mrs Mohammed <b>asked</b> if an after-school Ballet class could be arranged. The Head <b>agreed</b> to investigate the feasibility.</p> <p>Governors <b>noted</b> that the London residential trip would take place during the following week.</p> <p>The Head then provided detail of a planned trip to Barcelona, Spain during 2019 providing details and confirming the cost to be £285 per pupil. Ms Cornes <b>asked</b> how parents on low incomes could afford the trip and the Head described the plans to subsidise trip costs for children of parents with low incomes by utilising Pupil Premium funding. Governors <b>unanimously approved</b> the 2019 Spain residential trip.</p> <p>There were no other questions and the Chair thanked the Head for her report which was <b>received and noted</b> by Governors.</p>	GD
6. Staffing	<p>Governors <b>noted</b> the following points:</p> <ul style="list-style-type: none"> <li>• Mrs Donaldson returned as Head from Maternity Leave on 19.3.18</li> <li>• Mr Lawley is now Teaching &amp; Learning Lead across REMAT</li> <li>• Three new Support Staff would be recruited (2 permanent, 1 fixed term Maternity Leave cover)</li> <li>• Three new Teachers would be recruited (2 permanent, 1 fixed term Maternity Leave cover)</li> <li>• A number of support staff vacancies were also being advertised</li> </ul> <p>Mrs Mohammed <b>asked</b> where the vacancies were advertised and the Head confirmed that they were on the LCC website.</p>	
7. Building Works	<p>The Head reported on forthcoming work at school to develop a Baby Room and extend the 2yr Old Room.</p> <p>Governors <b>noted</b> the building improvements and then briefly discussed Nursery ratios <b>noting</b> that the Nursery was currently full.</p>	
6. Update on REMAT	<p>The Chair provided an update on Rainbow Trust (REMAT) development on behalf of Mr Nichols, Executive Head:</p> <p><u>Shoreside Primary</u></p> <ul style="list-style-type: none"> <li>• Academy Order signed</li> <li>• Due diligence process underway</li> <li>• Date of conversion/joining REMAT – target is 1.9.18 but likely to be delayed due to the approach of LA</li> </ul> <p><u>St Gabriel's</u></p> <ul style="list-style-type: none"> <li>• The school has finished the consultation period and voted unanimously to convert to academy status and join the Rainbow.</li> <li>• The Diocese supports the decision for St Gabriel's to join the Rainbow.</li> <li>• Next steps include informing the local PCC (Parochial Church Council), DBE (Diocesan Board Education) and the Headteacher Board chaired by the RSC (Regional Schools Commissioner).</li> <li>• Due diligence process has begun</li> </ul> <p><u>Garston Primary</u></p> <ul style="list-style-type: none"> <li>• Date of conversion for school joining REMAT was 1.4.18</li> </ul>	

	<p>Ms Cornes <b>asked</b> if there was an optimum size for REMAT. The Head described DfE guidance which suggested that MAT's needed over 1,000 pupils to be sustainable and the Chair set out the economies of scale and REMAT's "organic" approach to development.</p> <p>There were no further questions or comments.</p>	
<b>7. Date &amp; Time of Future Meetings</b>	Governors <b>agreed</b> to hold the next meeting at 9.30am on 13 <sup>th</sup> December 2018	
<b>8. Any Other Business</b>	<p>The Spain Residential Trip had been <b>approved</b> under item 5. School Improvement Update/Headteachers Report.</p> <p>Amy Seaward reported on the work of children at school who were currently developing an audio soundtrack to support a forthcoming art installation.</p> <p>Alice Cornes reported on the use of the school by the church for Sunday services as an example of good use of resources in such a multi-cultural setting.</p>	
<b>9. Impact of the Meeting</b>	<p>Governors <b>agreed</b> the following impacts:</p> <ul style="list-style-type: none"> <li>• New curriculum clarification</li> <li>• iPad project assessed</li> <li>• Building works approved</li> <li>• Residential trip to Spain approved</li> </ul> <p>There was no other business and the Chair thanked everyone for attending.</p> <p>The meeting was closed by the Chair at 10.53pm.</p>	
	<b>Signed</b>	<b>Date</b>