

St Silas Primary School Local Governing Body (LGB) Meeting

Rainbow Education Multi Academy Trust

Date:	24th November 2017 (9.30pm) at St Silas School	
Present:	Mr D Cadwallader – Chair Mrs A Al-Awlaqi Ms A Cornes Mrs K Henderson Mr S Lawley – Acting Head of School Mrs R Mohammed Ms A Seaward Mr A Toole	
Apologies:	Mr J Nichols – Executive Head REMAT Mr G White	
In Attendance:	Steve Travis – Clerk to Rainbow MAT	
<u>Items</u>	<u>Discussion</u>	<u>Actions</u>
1. Election of Chair	<p>Mr Cadwallader welcomed those present to the meeting and thanked Governors for an excellent level of attendance. He then introduced Mrs Katie Henderson, LSCB Education Officer, describing the skills, experience and background of Mrs Henderson that had led to her being invited to join the LGB. Mrs Henderson was then introduced to each Governor and invited to provide details of her professional background and current role.</p> <p>Consideration was given to the need to appoint a Chair and Deputy Chair and revise the membership of the Local Governing Body (LGB).</p> <p>It was noted that, due to their role as Directors of REMAT, Mr Cadwallader and Mr White would need to step aside as the current Chair & Deputy at some point but, given Ofsted's understanding of REMAT intentions, it was agreed the matter need not be dealt with in haste.</p> <p>Mr Cadwallader was nominated by Alice Cornes as Chair. This was seconded by Katie Henderson and unanimously approved by those present.</p> <p>Mr Cadwallader assumed the Chair.</p>	
2. Election of Deputy Chair	<p>Nominations for Deputy Chair were invited.</p> <p>The Chair nominated Mrs Henderson as Deputy Chair. This was seconded by Alice Cornes and unanimously approved by those present.</p> <p>Mrs Mohammed expressed an interest in standing for the offices of Chair or Deputy Chair in the future, but indicated that she would need to receive training and further guidance on the responsibilities and duties</p>	

	of the roles. A discussion took place on the support required by Mrs Henderson as Deputy Chair and it was agreed that the Chair would meet Mrs Henderson and Mrs Mohammed to brief them on Governance roles & duties and to provide details of the forthcoming NGA course for Chairs taking place in Spring 2018.	DC/KH/RM
3. Consideration of Apologies for Absence	Apologies for absence were received and accepted from Jonathan Nichols and Garry White.	
4. Notice of any other business	No items of other business were raised.	
5. Declarations of interest	The Chair invited Governors to declare: i) <u>Updates to Register of Interests</u> It was noted that <ul style="list-style-type: none"> • Mrs Henderson is an employee of the Local Safeguarding Children Board (LSCB) • The Chair is an employee of School Improvement Liverpool • Mr Toole is Chair of Heygreen School Local Governing Body (LGB) It was agreed that the Registers of Interest would be amended accordingly. ii) <u>Declarations relevant to the agenda</u> No items were raised. There were no other declarations.	Admin
6. Minutes of meeting 10.7.17 & Matters Arising	<u>Minutes</u> The minutes of the Local Governing Body (LGB) meeting of 10 th July 2017, distributed in advance with the meeting papers, were agreed as an accurate record and signed by the Chair at the end of the meeting. <u>Matters Arising</u> Item 4: Governors agreed to work with Mrs Henderson to identify any safeguarding training needs for the LGB. Item 5: The Acting Head described the processes of pupil data disaggregation to provide a clearer picture of overall school progress. Governors noted that Ofsted had accepted the principle during the very recent inspection. The Acting Head then described the recent Ofsted Inspection reporting that staff were happy with the processes and the feedback received.	KH/LGB
7. Membership	The Chair reported that the Executive Head was actively pursuing additional members to join the LGB. Governors had welcomed new LGB member Mrs Katie Henderson, LSCB Education Officer, under item 1. There were no further questions or comments.	

<p>8. Update on REMAT</p>	<p>The Chair provided an update on Rainbow Trust (REMAT) development:</p> <p><u>Garston Primary</u></p> <ul style="list-style-type: none"> • Academy Order signed • Due Diligence procedure underway • Likely date of conversion/joining REMAT 1.4.18 <p><u>St Gabriel's</u></p> <ul style="list-style-type: none"> • Background to schools position explained & current support arrangements set out <p>There were no further questions or comments.</p>	
<p>9. Date & Time of Future Meetings</p>	<p>Governors agreed to hold the next meeting at 9.30 on 21st February 2018</p>	
<p>8. Any Other Business</p>	<p>There was no other business and the Chair thanked everyone for attending.</p> <p>It was agreed to re-convene in a classroom to receive briefing from the Acting Head of School</p> <p>The meeting was closed by the Chair at 10.15pm.</p>	
	<p>Signed</p>	<p>Date</p>
<p>Head of School Report</p>	<p>The Chair invited the Acting Head to deliver his report.</p> <p>The Acting Head reminded Governors that the Ofsted Inspection result was embargoed and needed to be treated as confidential until otherwise informed.</p> <p>Governors discussed how EAL children with few or no English skills are supported and settled into school.</p> <p>Governors discussed how children with different levels of progression in the same class receive tailored learning and support. The Acting Head provided details of the Mastery Curriculum which dictates how subjects can be taught. Mrs Mohammed welcomed the school approach to teaching, noting the positive impact on children.</p> <p>Mrs Henderson asked if the Mastery Curriculum enabled easier lesson planning. The Head and Ms Seaward explained how teachers prepared for lessons.</p> <p><i>The Head then took those present through his PowerPoint presentation, provided in hard copy and displayed on screen, inviting questions as they arose.</i></p> <p>Topics covered included:</p> <p><u>Safeguarding</u> Mrs Mohammed asked how the school worked with other agencies and questioned children. The Acting Head provided detail of the schools work and approach. Mr Toole asked if the data held by CPOMS was secure. The Acting Head confirmed that protection systems were similar to those used by banks.</p>	

	<p><u>Lunchtimes</u> Mrs Mohammed provided complementary feedback from parents to the changed arrangements. Mr Toole asked if there were noticeable improvements in behaviour. The Acting Head confirmed that behaviour had improved.</p> <p><u>Lesson Study</u> Ms Cornes asked the Acting Head to set out the changes and Head explained the revised arrangements.</p> <p><u>Development of a culture of “Open Practice”</u> The Chair asked what happened if agreement could not be reached between two staff members conducting observations. Ms Seaward described the constructive approach used to share good practise and arrive at joint agreements. Governors discussed “Open Practice” in detail.</p> <p><u>Development of Foundation Subjects</u></p> <p><u>Inset Days</u> The Head described the new approaches across subjects.</p> <p><u>School Context</u> Governors noted the class, teacher and cohorts in school. The Chair asked about the effect on classes of different gender splits across school. The Acting Head explained how teachers adapt to varying class characteristics. Mrs Henderson asked if the school could also record CIN (Children In Need) within the data summary. The Acting Head confirmed that this would be done,</p> <p><u>SEF Judgements Prior to Ofsted Inspection</u> The Acting Head set out the judgements prior to Ofsted inspection and explained how each had been reached. Governors noted the introduction of the ASP (Assessing School Performance) data system and strongly agreed that school Safeguarding arrangements were outstanding. Mr Toole asked how the school monitored staff satisfaction and morale. The Acting Head described the approaches used and confirmed that he worked with a cohesive and supportive team.</p> <p><u>After School & Enrichment Activities</u> Positive parental feedback was noted.</p> <p><u>Lesson Observations</u> Judgements noted – all either good or outstanding.</p> <p><u>Behaviour</u> The Chair asked if there was a School Council. The Acting Head said there was not but that the school used other methods to engage with pupils.</p> <p><u>Assessments</u></p> <p><u>Attendance</u> 97% target noted along with the support, interventions and parental liaison arrangements. Governors noted the current focus on improving the attendance of non EAL and lower and higher ability children.</p> <p><u>Exclusions</u> Data from 2014/15 reviewed.</p> <p>There were no other questions and the Chair thanked the Acting Head for his report.</p>	SL
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